

**CLAY COUNTY DEVELOPMENT AUTHORITY  
REGULAR SCHEDULED PUBLIC MEETING  
MINUTES**

**August 17, 2022**

**Present:** Keith Ward, Daniel Vallencourt, Chereese Stewart, Tina Clary, Bruce Butler, Jim Horne, April Scott, Josh Cockrell, Joelle Marquis- Via Phone

**Staff:** Josh Cockrell  
April Scott (Legal Counsel)- Via Phone

**Guests:** Stephen Nebrat-Via Phone  
Crawford Powell

**Call to Order:** **Keith Ward** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:07 PM.

**Roll Call:** **Josh Cockrell** recorded the attendance.

**Invocation:** **Bruce Butler** provided the invocation and Pledge of Allegiance.

**Comments from the Public:** **Keith Ward** mentioned no comments from the public.

**Treasurer's Report**

**Tina Clary** provided the Treasurer's report. **Bruce Butler and Daniel Vallencourt** approved motion for July 2022 Financials.

**Chair's Report**

**Keith Ward** reported on the College Drive Initiative email that was sent out to the Board and the misinformation presented in it. He reported on the importance of College Drive tax revenue.

**Executive Director's Report**

**Crawford Powell** provided the details regarding Project Gator. Crawford stated the capital investment is of approximately \$225 million. Additionally, Crawford mentioned the details of Project Buzz, which is getting closer to commit to 20 acres of land south of 209. Finally, Crawford gave information about project ABC Industrial Park and the Niagara Bottling's group tour on September 15<sup>th</sup> at 0200pm.

**Secretary's Report**

**Chereese Steward** provided the secretary's report of July 20, 2022, minutes. **Bruce Butler** approved motion.

### **Executive Director Report**

**Josh Cockrell** provided grant updates.

### **Attorney's Report**

**April Scott** mentioned no report.

### **Old Business/New Business/Board Comments**

**April Scott** mentioned that the audits original contract already provided for an additional 5-year renewal. **Josh Cockrell** provided the \$9,500 fee for the audit, the revenues received from the State exceeded \$750,000 and the need of a single audit regarding the reimbursement, which have a cost of \$1,500 if needed. Additionally, **Josh Cockrell** mentioned the details of increasing fees throughout the years since the first contract. **Bruce Butler** made the motion to approve the Auditor contract. Motion was seconded and approved unanimously.

Sponsorship requests and renewal contracts were presented and approved as follows: Clay EDC for \$15,000, Coleman and Associates, CPA for \$550.00 per month, reflecting an increase of \$50.00.

**Josh Cockrell** updated the Board on issues with the antiquated CCDA website. He received a proposal from the current provider, Web904, to update the website to a modern format. **Daniel Vallencourt** made a motion. Motion was seconded and approved unanimously.

The purchase and sell agreement for the College Drive properties was presented for ratification the Board. Motion was made by **Bruce Butler**. Motion was seconded and approved unanimously.

**Adjourned: 5:20PM**